

Brevard C.A.R.E.S. BOARD OF DIRECTORS

February 5, 2020

BOARD MEETING MINUTES

**Board Members in Attendance:** Mr. Dan Rodgers, Board Chair; Ms. Paula Ferrell, Board Member; Dr. Rosanna Malbrán, Board Member; Ms. Christa Bailey, Board Member;

**Board Members Absent:** Ms. Valeta Cameron, Board Member;

**Others in Attendance:** Mr. Phil Scarpelli, Family of Agencies (FOA) CEO; Ms. Kathryn Parker, Brevard C.A.R.E.S. Interim Executive Director; Ms. Christine Williams-Kelly, Brevard C.A.R.E.S. Clinical Services Director; Ms. Osha Goodwin, Board Liaison; Ms. Syrian McConnico, Lead PLL Therapist

Mr. Dan Rodgers welcomed everyone to the meeting and asked everyone to state their name for the record.

Mr. Rodgers reminded members that if they had a real or perceived conflict of interest to please complete the Conflict of Interest form (available at meeting). None were submitted.

**Consent Action Items**

Mr. Dan Rodgers asked the Board to make a motion to approve the agenda.

**Motion:** Ms. Bailey moved to approve the agenda with the proposed amendments. This was seconded by Ms. Ferrell and the motion was passed unanimously.

Mr. Dan Rodgers asked the Board to make a motion to approve the minutes from the January 8 meeting.

**Motion:** Ms. Ferrell moved to approve the meeting minutes from the January 8 C.A.R.E.S. Board Meeting. This was seconded by Dr. Malbrán and the motion was passed unanimously.

**Informational Items**

Mr. Scarpelli reported as follows:

- Mr. Scarpelli attended the Rally in Tally in preparation for Children's Week. While there he spoke about BFP's Youth Thrive Council as a model program to be replicated across the state to encourage youth to be successful and to speak out on behalf of the foster care system.
- Mr. Scarpelli shared that the NCFIE is in negotiations with Ohio to have the CARES Model replicated within their System of Care.

Ms. McConnico left the meeting.

Ms. Parker presented the Interim Executive Director's report. Ms. Parker reported as follows:

- Staff completed Satisfaction Surveys. Once data from the surveys is aggregated Ms. Cyndi Hernandez will present findings.

- To ensure a positive work life balance each staff now has one mental health day they can utilize per quarterly.
- Ms. Parker and the Executive Team will be conducting Stay Interviews with staff. The stay interview is an opportunity for the Executive Team to build trust with staff and to assess the degree of employee satisfaction and engagement. Stay interviews differ from the standard employee satisfaction surveys because they provide a two-way conversation and a chance to ask questions, then follow up on ideas.

Ms. Parker presented the Monthly Data Report for December 2019.

**Member/Public Comment:**

Dr. Malbrán expressed her interest on serving on the NCFIE Board of Directors while continuing to serve on Brevard C.A.R.E.S. Board of Directors. Mr. Scarpelli responded that they he didn't know if that would be a conflict but he would further research the possibility.

**Motion:** Ms. Bailey moved to adjourn the meeting. This was seconded by Dr. Malbrán and the motion was passed unanimously.

**Meeting was adjourned.**

Respectfully Submitted,  
Osha Goodwin  
Board Liaison

**Approved at Brevard C.A.R.E.S. Board of Director Meeting on March 4, 2020**