

Brevard C.A.R.E.S. BOARD OF DIRECTORS
August 7, 2019
BOARD MEETING MINUTES

Board Members in Attendance: Mr. Dan Rodgers, Board Chair; Ms. Paula Ferrell, Board Member; Ms. Christa Bailey, Board Member; Dr. Rosanna Malbrán, Board Member; Ms. Valeta Cameron, Board Member;

Board Members Absent: Mr. Eric Austin, Board Member.

Others in Attendance: Ms. Tracy Pellegrino, Brevard C.A.R.E.S. Executive Director; Ms. Kathryn Parker, Brevard C.A.R.E.S. Chief Operations Officer; Ms. Christine Williams-Kelly, Brevard C.A.R.E.S. Clinical Services Director; Ms. Osha Goodwin, Board Liaison;

Mr. Dan Rodgers welcomed everyone to the meeting and asked everyone to state their name for the record

Mr. Rodgers reminded members that if they had a real or perceived conflict of interest to please complete the Conflict of Interest form (available at meeting). None were submitted.

Consent Action Items

Mr. Rodgers asked the Board to make a motion to approve the agenda with the following amendments: removal of “Review Bylaws Discussion” and “Approval of May Board Meeting Minutes”.

Motion: Ms. Ferrell moved to approve the agenda with the proposed amendments. This was seconded by Ms. Bailey and the motion was passed unanimously.

Informational Items

Ms. Pellegrino commenced her Executive Directors Report by informing the Board that C.A.R.E.S. received two grants from Wal-Mart (\$2000 and \$500) to support families in crisis. The Beef O Brady’s Dine and Donate event generated just under \$200 and Mr. Rodgers solicited and received a \$500 donation from the VFW. Ms. Pellegrino also shared that C.A.R.E.S. is in the final review phase for a \$10,000 grant with the Space Coast Health Foundation to maximize marketing exposure for the Mobile Response Team. She will be attending the Chief of Police Meeting on October 16 to present a presentation to promote the Mobile Response Team. The Mobile Response Team participated in two events and provided information to over 1500 families. The Mobile Response team provided training to all the School Resource Officer’s in Brevard and is working on executing a Memorandum of Understanding with Brevard Public Schools.

Dr. Rosanna Malbrán entered meeting.

Ms. Pellegrino was pleased to announce that in continuation with efforts to strengthen fidelity to the wrap around model, four C.A.R.E.S. employees have achieved recertification as a competency-based practitioner through the National Center for Innovation and Excellence. Those employees were Marina Lozano, Bridgett LeBeouf, Kristin Pirozzi and Kathryn Parker. Three employees are waiting to be scheduled to present their oral defense and take their exam for initial certification.

Ms. Pellegrino informed the Board that the Executive Team is still making needed adjustments to the organizational chart. They are looking specifically on the function of each position, equitable workload, necessary coaching and supervision needed to strengthen, build and expand C.A.R.E.S. The Parenting with Love and Limits (PLL) team is expanding and will be receiving training from the PLL Organization the week of August 12.

Ms. Pellegrino reported that in FY 17/18, 121 C.A.R.E.S. cases were converted to Dependency cases. The goal for FY 18/19 was to reduce that number to 106 and they ended the year with only 73 conversions. She is currently in the process of submitting a HUD grant that is due by August 16. Ms. Pellegrino apprised the Board that Brevard C.A.R.E.S. Board Member Eric Austin is in the process of transitioning to Brevard Family Partnership Board.

Ms. Parker presented the Monthly Data Report for June 2019.

Ms. Pellegrino informed the Board that Rachael BJornstad, BFP's Finance Director was unable to attend the Board meeting to present C.A.R.E.S. Financial Report. Ms. Pellegrino conveyed that BFP recently approved for all C.A.R.E.S. employees that have salaries below the salary administration plan be bumped up to the minimum. This increase in salary will put C.A.R.E.S. personnel budget approximately \$9000 in the red.

Member/Public Comment:

Ms. Pellegrino announced that four C.A.R.E.S. employees will be participating in Brevard Family Partnerships Annual Lip Sync Battle fundraiser. She distributed fundraiser forms and asked the Board to vote for the C.A.R.E.S. team and try to solicit more votes.

Ms. Pellegrino asked the Board for thoughts on meeting quarterly compared to monthly. The board discussed the idea and asked Ms. Goodwin if she could research the required number of meetings needed to be in compliance with the Sunshine Law, C.A.R.E.S. Bylaws and COA. Ms. Goodwin agreed to research this topic and report her findings to the Board at the next Board meeting.

Ms. Pellegrino enlightened the Board that October will be C.A.R.E.S. Ten Year Service Anniversary. The Board discussed ideas of ways to celebrate this milestone and agreed to have a phone conference on August 20th to further discuss.

Ms. Goodwin informed the Board that the September Board Meeting needed to be rescheduled due to Ms. Pellegrino, Ms. Parker and Mr. Rodgers being at the 2019 Dependency Summit. The Board agreed to change the September Board meeting to September 12.

Motion: Ms. Bailey moved to adjourn the meeting. Ms. Cameron seconded it and the motion was passed unanimously.

Respectfully Submitted,
Osha Goodwin
Board Liaison

Approved by the Brevard C.A.R.E.S. Board of Directors on October 2, 2019