

Brevard C.A.R.E.S. BOARD OF DIRECTORS  
April 4, 2018  
BOARD MEETING MINUTES

**Board Members in Attendance:** Mr. Dan Rodgers, Board Chair; Valeta Cameron, Board Member (via phone); Ms. Elaine Livolsi, Board Member (via phone); Ms. Christa Bailey, Board Member.

**Board Members Absent:** Ms. Maggie Dickinson, Board Treasurer; Ms. Crystal Turman, Board Vice Chair; Dr. Greg Howes, Board Member.

**Others in Attendance:** Ms. Phebe Powell, Brevard C.A.R.E.S. Executive Director; Mr. Jim Carlson, Brevard Family Partnership Interim Chief Executive Officer; Ms. Rachel Bjornstad, Brevard Family Partnership Accounting Manager; Ms. Angie Levesque, Brevard C.A.R.E.S. Executive Assistant; Jessica Miles, Brevard C.A.R.E.S. Program Manager; Dr. Rosanna Malbrán, Prospective Board Member.

Mr. Dan Rodgers welcomed everyone to the meeting and asked everyone to state their name for the record.

Mr. Rodgers reminded members that if they had a conflict of interest to please complete the Conflict of Interest form (available at meeting). None were reported.

**Consent Action Items:**

**Motion:** Ms. Christa Bailey moved to approve the revised agenda. This was seconded by Ms. Elaine Livolsi and the motion was passed unanimously.

**Motion:** Ms. Valeta Cameron moved to approve the meeting minutes March C.A.R.E.S. Board Meeting. This was seconded by Ms. Bailey and the motion was passed unanimously.

**Presentations:**

Ms. Phebe Powell presented Ms. Jessica Miles with her 10 Year Anniversary Plaque. Ms. Miles is the Brevard C.A.R.E.S. Program Manager.

Ms. Jessica Miles exited the meeting.

**Informational Items:**

Ms. Powell presented the Executive Director's report. She began by updating the Board on the status of the Volusia/Flagler County C.A.R.E.S. Replication Project bill. She reported during the Florida Legislative Session, the House and Senate were unable to come to an agreement on the budget, causing the session to go into overtime. Consequently, all other pending bills "died" the evening of Friday, March 9<sup>th</sup>, including that of the replication project. The death of the bill resulted in the loss of a \$150,000 grant. Mr. James Carlson assured the Board the Volusia/Flagler Replication Project will continue exploring other funding options.

Ms. Powell announced Brevard C.A.R.E.S.'s continued engagement with the Brevard Opioid Task Force for Brevard County. She reported three of the four subcommittees of the task force have conducted initial introductory meetings and have begun exploratory work needed to establish specific community priorities for addressing the opioid crisis locally.

- The Education and Prevention subcommittee has broken its focus down into four subcomponents of focus: Parent and Community Education, Elementary Education, Middle School Education, and High School Education.
- The Healthcare subcommittee is seeking to gather more county specific data related before setting priorities. Some of the priorities discussed thus far include doctor and pharmacist training, community position of the use of Narcan (used for the emergency treatment of a known or suspected opioid overdose), use and availability of Medicated Assisted Treatment (MAT) in conjunction with co-occurring behavior modification counseling/therapy.
- The Treatment Subcommittee is seeking to increase access and entry of users into evidence based treatment; automatic referrals to MAT upon release from Brevard County Corrections on opioid related charges; Family and Teen Opioid Education and Support Groups; and increasing marketing of programs that already exist.
- The Criminal Justice subcommittee is the only committee that has yet to have a face to face meeting but is engaged in communications across law enforcement agencies and with the State Attorney's office regarding strategies to target suppliers.

Ms. Powell apprised the Board of her ongoing discussions with the Operations Manager of the Department of Children and Families with a primary focus on Non Judicial In Home Services (NJIHS). The purpose of the discussions is to seek methods of how to increase effective working relationships and successful outcomes for families by identifying and reducing, or eliminating, the barriers regarding family engagement and timely referral and delivery of needed services. Ms. Powell reported both agencies will continue discussions in April, with the inclusion of Child Protective Investigations Management Team and the full C.A.R.E.S. Management team.

Ms. Powell announced that she and members of the Brevard Family Partnership Board of Directors Risk Management Subcommittee completed a risk assessment of the pending loss of the IV-E Waiver. The assessment identifies potential financial, governance, reputation, compliance, client service, and human services risks along with their probability of occurrence, impact of occurrence, consequences of occurrence and mitigating strategies to respond to the identified risk. All associated risks and actions will continue to be monitored during the Risk Management Subcommittee's monthly meetings.

Ms. Powell proudly announced that on March 20<sup>th</sup>, the Brevard County Commissioners proclamation of April as Child Abuse Prevention Month was accepted by representatives of Brevard C.A.R.E.S. and the Department of Children and Families. Child Abuse Prevention Month commenced early on March 24<sup>th</sup> by a kickoff event at Squid Lips in Melbourne, FL.

Ms. Powell apprised the Board of C.A.R.E.S.'s continued leadership for the Together in Partnership Family Strengthening subcommittee, whose focus is five year plan for Child Abuse Prevention and Adoption Promotion and Support and early years services such as Healthy Start, Healthy Families, and infant mental health. In January, the committee's focus was expanded to include:

- Increased Education and Awareness of Opioid Epidemic and Resources for Treatment, this priority aligns and supports with the Opioid Task Force Education and Prevention Subcommittee.
- Youth Suicide Prevention, this priority aligns and supports the work of the Youth Mental Health Task Force
- Substance Abuse Prevention and Treatment for Prenatal Women, this priority aligns and supports with the Opioid Task Force Healthcare Subcommittee
- Increasing Resources for Affordable Housing and Homelessness Prevention. Through this priority the committee will focus on bringing together homeless prevention/homeless services providers and child welfare providers to create a shared vision and strategy for our community with a focus on affordable housing to support reunification of children in out of home care with their parents.

Ms. Powell reported, in March, the Brevard Parenting with Love and Limits (PLL) Implementation team met to review and evaluate process to date. She relayed the Implementation team's evaluation revealed the initial implementation of the PLL program to be low. Strategies and action items were identified in an effort to increase

implementation, including how to increase awareness of the PLL program and how to ensure the families stay engaged for the complete six week program. The team will reconvene in May for re-evaluation.

Ms. Powell communicated to the Board that the Family of Agencies (FOA) Executive Directors continue to meet weekly to discuss roles of the sub-agencies (Brevard C.A.R.E.S., National center for Innovation & Excellence, and Family Allies), communication strategies, activities with overarching system impact, and collective objectives and goals.

Ms. Powell presented the Monthly Data Report for February 2018.

Ms. Jessica Simmons presented the Financial Report for February 2018.

### **Action Items:**

Ms. Powell provided an update on the Election of Officers. She announced the Brevard Family Partnership Board of Directors ratified the election of Dan Rodgers to Board Chair and Dr. Greg Howes will remain on the Board in the capacity of a Community Member. Due to the absence other Board Members, Ms. Powell recommended the postponement of the election of Board Vice Chair and Board Treasurer until the next meeting in May.

**Motion:** Ms. Cameron moved to postpone the election of Board Vice Chair and Board Treasurer. This was seconded by Ms. Livolsi and the motion passed unanimously.

Ms. Powell reviewed Strategic Plan: **GOAL B2: All families are supported by the community**

OBJECTIVE B2: Promote awareness that child abuse is preventable and communicate the critical value of support and resources

STRATEGIES:

B2.1 Provide community education and increase public awareness of child abuse prevention services and successes

B2.2 Advocate for prevention resources by sharing current information on prevention effectiveness with community leaders, decision-makers, and the Brevard legislative delegation

B2.3 Promote Brevard C.A.R.E.S. as a credentialed, evidence-based practice (through the California Evidenced Based (CEBC) Clearinghouse) approach that prevents future child maltreatment that can be replicated

TARGET B2.1: Engage all six state legislative offices in at least one activity or event

### **Member/Public Comment:**

No comments.

**Motion:** Mr. Dan Rodgers moved to adjourn the meeting. Ms. Elaine Livolsi seconded it and the motion was passed unanimously.

Respectfully Submitted,  
Angie Levesque  
Executive Assistant