

**BREVARD C.A.R.E.S  
BOARD OF DIRECTORS  
March 07, 2012 BOARD MEETING  
MINUTES**

**Board Members in Attendance:** Dr. Patricia Nellius, Board Chair; Ms. Debbie Davidson Cook, Treasurer; Dr. Robert Cross, Vice Chair; Ms. Carol Macrander, Board Member; Ms. Cyndi Hernandez, Board Member

**Others in Attendance:** Ms. Valerie Holmes, Brevard C.A.R.E.S. Executive Director; Ms. Osha Goodwin, Brevard C.A.R.E.S. Administrative Assistant; Mr. Mario Newman, Brevard Family Partnership, Accounting Manager, Rose Ann Renteria, Child Trends (via phone), Sarah Williams, Child Trends (via phone), Jill Humble, Child Trends (via phone)

Dr. Nellius called the meeting to order.

**Motion:** Ms. Macrander moved to approve the consent agenda. This was seconded by Dr. Cross and the motion was passed unanimously.

**Motion:** Dr. Cross moved to approve the minutes from the January 04, 2012 Board meeting. This was seconded by Ms. Ms. Macrander and the motion was passed unanimously.

**New Business:**

Dr. Cross gave a Public Relation Task Force update. Dr. Cross reported that the PR Task Force has three Buckets of Giving events scheduled for April. Brevard CARES brochures will be distributed and donations will be collected at the Buckets of Giving. The PR Task decided not to move forward with the Dine Out event. Mr. Ropert is still finalizing the details for the Kayaking for Kids Event, more details will be provided at the next meeting. Dr. Cross also reported that CARES received a donation from the Florida Helping Hand Foundation in the amount of \$1,000.00.

Board members reviewed and discussed the Board Governance Human Subject Research Policy Draft.

**Motion:** Dr. Cross moved to approve the Brevard CARES Board Governance Human Subject Research Policy. This was seconded by Ms. Ms. Macrander and the motion was passed unanimously.

Ms. Randall presented the results from the Brevard CARES Employee Satisfaction Survey for Calendar year 2011.

Ms. Randall left the meeting.

Ms. Renteria, Ms. Williams, and Ms. Humble from Child Trends presented Brevard CARES Evaluation Pilot Study via a webinar.

**Motion:** Ms. Hernandez moved to approve Child Trends to move forward with Brevard CARES Evaluation Pilot Study. This was seconded by Ms. Ms. Macrander and the motion was passed unanimously.

Ms. Holmes announced that Brevard Family Partnership and CARES have entered into a joint partnership with Devereux Florida in response an Intent to Negotiate for Prevention and Diversion services in Pasco and Pinellas County. In this partnership, a blended Devereux Kids model and Brevard CARES model will be implemented to provide families in the low to moderate risk areas with High Fidelity Wraparound and Family Team Conferencing. Dr. Nellius added that the contract is a 1.5 million dollar contract. If awarded the contract CARES would recruit and train staff, provide work locations in Pasco and Pinellas counties and have everything up and operational by July 1, 2012. Part of the requirement of the contract is that CARES would have to provide its own start up funding which is approximately \$157,000. Dr. Nellius will communicate with Brevard Family Partnership Board of Directors regarding the possibility of them agreeing to a notes payable to CARES in the amount of \$157,000 for start up.

### Consent Agenda

Mr. Newman presented the financial statements for the months of December 2011 and January 2012.

Ms. Holmes presented the Executive Director Report. Ms. Holmes reported that Dr. Batista, CARES Volunteer Director of Health Education and Wellness and Mr. Ken Buccelli, CARES Board Member has both resigned.

Ms. Holmes announced that CARES has recently launched a volunteer program to recruit more volunteers. Two successful Brevard CARES graduates and two CARES staff, Tracy Little and Kim Coviello attended the Parent Leadership Ambassador Training (PLAT) sponsored through the Ounce of Prevention Florida. Both graduates and selected staff will attend the next Board meeting to share the curriculum from the training and their experiences with the CARES Program.

Ms. Holmes reported that she submitted a proposal to the Department of Juvenile Justice (DJJ) to receive fee for services reimbursement for assessment, intensive case management and in home services for the Ungovernable Youth that CARES serve.

Ms. Holmes announced that CARES was nominated as one of the top three finalists for the Children's Hero Award through Eckerd Community Alternatives in the area of talent. There are currently openings for four CARES Board Members to attend the banquet on Saturday March 17, 2012.

Ms. Holmes presented the Monthly Board Data for December 2011 and January 2012.

**Motion:** Ms. Macrander moved to adjourn the meeting. This was seconded by Ms. Hernandez and the motion was passed unanimously.

Respectfully Submitted,

Osha Goodwin  
Brevard C.A.R.E.S. Administrative Assistant