

**BREVARD C.A.R.E.S  
BOARD OF DIRECTORS  
June 06, 2012 BOARD MEETING  
MINUTES**

**Board Members in Attendance:** Dr. Robert Cross, Vice Chair; Ms. Carol Macrander, Board Member; Ms. Cyndi Hernandez, Board Member; Mr. Ralph Martinez, Board Member; Dr. Barry Kronman, Board Member

**In Absence:** Dr. Patricia Nellius, Board Chair; Ms. Debbie Davidson Cook, Treasurer

**Others in Attendance:** Ms. Valerie Holmes, Brevard C.A.R.E.S. Executive Director; Ms. Osha Goodwin, Brevard C.A.R.E.S. Administrative Assistant; Ms. Gloria Hensler, Brevard Family Partnership Finance Director

Dr. Cross called the meeting to order.

**Motion:** Ms. Macrander moved to approve the consent agenda. This was seconded by Dr. Kronman and the motion was passed unanimously.

**Motion:** Ms. Macrander moved to approve the minutes from the May 10, 2012 Board meeting. This was seconded by Dr. Kronman and the motion was passed unanimously.

New Business:

Dr. Cross introduced and welcomed the new board members Mr. Ralph Martinez and Dr. Barry Kronman.

Ms. Hensler reviewed Brevard C.A.R.E.S. Budget for fiscal year 2013.

Ms. Cyndi Hernandez joined the meeting.

Consent Agenda

Ms. Holmes presented the Executive Director Report for June 2012. Ms. Holmes reported that the Head Start contract will be presented to the Brevard Public Schools Board of Directors for approval on July 10, 2012.

Ms. Holmes announced that the Mini Grant Pre Qualifying United Way Proposal for Brevard C.A.R.E.S. to receive funding in the amount of \$18,000 was submitted on May 15. The finalists will be selected on June 21, 2012 and final decisions are expected to be made on August 15.

Ms. Holmes spoke about participating in the Department and Children and Families Child Protective Investigators recent workgroup to redesign the safety and decision

making framework with the overarching goal of helping Child Protective Service Investigators make better decisions when they're responding to hotline calls.

Ms. Holmes announced that the Council on Accreditation (COA) contract will be submitted during the month of June which will warrant a site visit in early fall of 2013.

Ms. Holmes presented the Monthly Board Data for March and April 2012.

Ms. Hensler presented the financial statements for April 2012.

#### Old Business

Ms. Hernandez gave a Public Relation (PR) Task Force update. Ms. Hernandez reported that she met with Ms. Holmes to review the agenda for the next PR Task Force meeting and to establish goals, objectives, strategies and deliverables. These will be presented at the next PR Task Force meeting scheduled for June 11, 2012.

**Motion:** Ms. Macrander moved to adjourn the meeting. This was seconded by Ms. Hernandez and the motion was passed unanimously.

Respectfully Submitted,

Osha Goodwin  
Brevard C.A.R.E.S. Administrative Assistant