

**BREVARD C.A.R.E.S BOARD OF DIRECTORS**  
**BOARD MEETING MINUTES**  
**January 8, 2014**

**Board Members in Attendance:** Dr. Patricia Nellius, Board Chair; Dr. Robert Cross, Vice Chair; Ms. Debbie Davidson-Cook, Treasurer; Ms. Julia Irvin, Board Member; Mr. Ralph Martinez, Board Member; Ms. Carol Macrander, Board Member; Ms. Cyndi Hernandez, Board Member; Dr. Barry Kronman, Board Member

**Others in Attendance:** Ms. Valerie Holmes, Brevard C.A.R.E.S. Executive Director; Ms. Osha Goodwin, Brevard C.A.R.E.S. Administrative Assistant; Ms. Gloria Hensler, Brevard Family Partnership Finance Director

Dr. Nellius welcomed everyone to the meeting and asked if any Board Member's request to disclose any Conflict of Interest with Agenda items and/or any business relationships with Board Members.

**Motion:** Dr. Cross moved to approve the agenda. This was seconded by Dr. Kronman and the motion was passed unanimously.

**Motion:** Dr. Kronman moved to approve the minutes from the September 04, 2013 meeting. This was seconded by Dr. Cross and the motion was passed unanimously.

Consent Agenda

Ms. Holmes presented the Executive Director Report. Ms. Holmes reported that C.A.R.E.S. COA site visit was a success resulting in C.A.R.E.S. receiving expedited COA accreditation within 48 hours. Ms. Holmes announced that C.A.R.E.S. received over 900 toy donations for the Holiday Gift Drive from several donors throughout the community.

Ms. Holmes informed the board that the C.A.R.E.S. application to become a Targeted Case Management (TCM) provider was placed on hold due to the Agency for Health CARE Administration (AHCA) putting holds on all TCM provider applications in Area 7 and Area 11 (Miami) until further notice. Ms. Holmes reported that C.A.R.E.S. was contacted by the Life Management Center in Panama City about completing another Wraparound 101 Training in February. Ms. Holmes also reported that C.A.R.E.S. entered into a partnership with Success for Kids and Families and the Florida Alcohol and Drug Abuse Association (FADAA) to train the remaining System of Care Innovation Sites throughout Florida.

Ms. Holmes reminded the Board that their annual Board Self Evaluations are due today and should be submitted to Ms. Goodwin. The Board Self Evaluation will be reviewed at the Annual Board Retreat and voting in of new officers will also take place at the retreat scheduled for Friday February 7 at the Suntree Office Center. Ms. Kathleen Rich New has been secured as the retreat facilitator to facilitate a discussion on self-sustaining fundraising.

Ms. Holmes presented the Monthly Board Data for October and November 2013.

Ms. Hensler presented C.A.R.E.S. financial statements for October and November 2013.

Ms. Irvin joined the meeting.

### Old Business

Ms. Hernandez gave a PR Task Force update. Ms. Hernandez reported that the PR Task Force meeting held on November 18, 2013 focused on the Toy Drive. The next PR Task Force meeting is scheduled for Monday January 27 at noon and the focus will be fundraising and how to move forward with planning.

### Strategic Plan Goal

Ms. Holmes discussed the objective and strategies for Goal A4: All families are cared for following adoption.

### Speak Out / Public Comment

Dr. Cross asked if the Board could schedule a meeting to discuss C.A.R.E.S. becoming its own entity. Dr. Nellius asked the Board if they would like to discuss the topic now or table it to the next meeting. The Board agreed to discuss it now. After much discussion the Board agreed that they would like for C.A.R.E.S. to become its own entity but now the focus should be securing funding so that C.A.R.E.S. would be able to sustain on its own and the topic should be revisited in a year.

Dr. Kronman asked Ms. Holmes if going forward she could provide C.A.R.E.S. data from all months in the fiscal year so that the Board could track C.A.R.E.S. data more efficiently. Ms. Holmes agreed that she would.

**Motion:** Ms. Macrander moved to adjourn the meeting. This was seconded by Dr. Kronman and the motion was passed unanimously.

Respectfully Submitted,  
OSHA Goodwin  
Brevard C.A.R.E.S. Administrative Assistant