

**BREVARD C.A.R.E.S BOARD OF DIRECTORS
BOARD MEETING MINUTES
October 15, 2014**

Board Members in Attendance: Christa Bailey, Board Chair; Ms. Cyndi Hernandez, Vice Chair; Ms. Carol Macrander, Board Member; Board Member; Ms. Crystal Turman, Board Member; Dr. Robert Cross, Board Member;

Board Members Absence: Dr. Barry Kronman, Board Member; Deputy Michael Williams, Board Member; Ralph Martinez, Treasurer;

Others in Attendance: Dr. Patricia Nellius, Brevard Family Partnership Chief Executive Officer; Ms. Valerie Holmes, Brevard Family Partnership Senior Executive of Programs; Ms. Kimah Burrell, Brevard C.A.R.E.S. Executive Director; Ms. Osha Goodwin, Brevard C.A.R.E.S. Executive Assistant; Ms. Jessica Simmons, Brevard Family Partnership Chief Finance Director

Ms. Bailey welcomed everyone to the meeting and asked if any Board Member's request to disclose any Conflict of Interest with Agenda items and/or any business relationships with Board Members.

Motion: Ms. Hernandez moved to approve the agenda. This was seconded by Ms. Macrander and the motion was passed unanimously.

Motion: Dr. Cross moved to approve the minutes from the September 17, 2014 meeting with one correction. This was seconded by Ms. Macrander and the motion was passed unanimously.

New Business

Ms. Bailey introduced and welcomed Brevard C.A.R.E.S. new Executive Director Ms. Kimah Burrell.

Ms. Holmes announced that she received Ms. Margaret Dickinson clearance letter and is scheduled to meet with her for orientation on October 29. Ms. Dickinson will be invited to attend the next Board meeting scheduled for November 5.

Consent Agenda

Ms. Holmes presented the Executive Director Report. Ms. Holmes reported that Brevard C.A.R.E.S. was selected as a finalist in Florida Today Organization of the Year awards. The first quarter of the Substance Abuse and Mental Health System of Care Wraparound Training Contract in partnership with Success 4 Kids and Families has concluded and the initial invoice has been submitted. The award letter for the Emergency Housing Grant was received and anticipated to begin November 1 executed thru June 30, 2015. Ms. Holmes informed the Board that Brevard C.A.R.E.S. has been approved for Well Care Health Specialty Plan for Targeted Case Management. The application for Sunshine and Centpatico is still being reviewed.

Ms. Holmes presented the Monthly Board Data for August 2014.

Ms. Simmons presented C.A.R.E.S. financial statements for July 2014 and August 2014.

Old Business

Ms. Hernandez gave a Public Relations Task Force Subcommittee update. Ms. Hernandez informed the Board that Ms. Holmes presented a community presentation at Titusville Sunrise Rotary Club on September 30 and is scheduled for another community presentation on November 6 at the Rotary Club of Titusville. Ms. Hernandez announced that Brevard C.A.R.E.S. presentation video is complete and will be reviewed at the next PR Task Force meeting scheduled for November 3. Ms. Hernandez provided the Board members with a list of donation items needed for C.A.R.E.S. annual Winter Wonderland Holiday Event. Ms. Baily volunteered to provide items needed for the Ice Cream Sundae table.

Speak Out / Public Comment

Ms. Macrander asked that Board members are given at least 48 hours to respond to information request.

Dr. Nelliis informed the Board that Gail Perry, the author of Fired UP Fundraising will be facilitating a Board training on fundraising at Brevard Family Partnership's Board retreat scheduled for January 22, 2015 and asked if Brevard C.A.R.E.S. Board would like to attend. After discussion, the Board agreed that it would be a great opportunity for C.A.R.E.S. Board to attend the training.

Motion: Ms. Macrander moved to adjourn the meeting. This was seconded by Ms. Hernandez and the motion was passed unanimously.

Respectfully Submitted,
Osha Goodwin
Brevard C.A.R.E.S. Executive Assistant