

**BREVARD C.A.R.E.S BOARD OF DIRECTORS
BOARD MEETING MINUTES
May 20, 2015**

Board Members in Attendance: Ms. Cyndi Hernandez, Vice Chair; Mr. Ralph Martinez, Treasurer; Ms. Carol Macrander, Board Member; Dr. Barry Kronman, Board Member; Ms. Crystal Turnman, Board Member; Ms. Maggie Dickinson, Board Member

Board Members Absent: Ms. Christa Bailey, Board Chair; Deputy Michael Williams, Board Member

Others in Attendance: Dr. Patricia Nellius, Chief Executive Officer; Ms. Debbie Davidson-Cook, Brevard C.A.R.E.S. Interim Executive Director; Ms. Valerie Holmes, Brevard Family Partnership Senior Executive of Programs; Ms. Rachel Bjornstad, Brevard Family Partnership Accounting Manager; Ms. Patrice Grier, Brevard Family Partnership Staff Attorney; Ms. Osha Goodwin, Brevard C.A.R.E.S. Executive Assistant

Motion: Dr. Kronman moved to approve the agenda with one correction. This was seconded by Ms. Macrander and the motion was passed unanimously.

Ms. Hernandez welcomed everyone to the meeting and asked if any Board Member's needed to disclose any Conflict of Interest with Agenda items and/or any business relationships with Board Members.

Motion: Ms. Macrander moved to approve the minutes from the April 1, 2015 board meeting. This was seconded by Dr. Kronman and the motion was passed unanimously.

New Business

Ms. Holmes introduced guest speaker Ms. Patrice Grier.

Ms. Grier did an overview of the Sunshine Laws and reviewed Governance Policy Sunshine Compliance policy number GOV BC 1017.

Dr. Kronman reported to the Board that him and Ms. Turnman met with potential Board member Ms. Valeta Cameron and they both agree that Ms. Cameron would be a great asset to the Board.

The Board discussed Ms. Cameron's candidacy to serve on Brevard C.A.R.E.S. Board of Directors.

Motion: Dr. Kronman moved to invite Ms. Valeta Cameron to join Brevard C.A.R.E.S. Board of Directors as a Board Member once she's been approved by Brevard Family Partnership Board of Directors. This was seconded by Ms. Turnman and the motion was passed unanimously.

The Board discussed the interview with Executive Director Candidate Ms. Phebe Powell.

Motion: Ms. Macrander moved to offer Ms. Phebe Powell the Executive Director position with Brevard C.A.R.E.S. This was seconded by Ms. Turnman and the motion was passed unanimously.

Consent Agenda

Ms. Holmes presented the Executive Director's report. Ms. Holmes reported that during Child Abuse Prevention Month the C.A.R.E.S. Team provided outreach to high risk areas through the distribution of prevention information, pinwheel plantings and Child Abuse Proclamation Ceremonies.

Ms. Holmes informed the Board that an application for Department of Children and Families Office of Homelessness Rapid Rehousing and Homelessness Prevention Grant was submitted on April 23, 2015 and includes \$78,750 in funding for families who are at risk of homelessness and are in need of assistance with securing permanent housing.

Ms. Holmes announced that a reorganization of Brevard C.A.R.E.S. is underway that functionally realigns the agency into three Divisions: Community Services, High Fidelity Wraparound and Child Welfare. Ms. Holmes also announced that a Quality Assurance and Data Integrity Specialist position is being added.

Ms. Holmes informed the Board that C.A.R.E.S. office has been sold to new owners and a new three year lease has been signed.

Ms. Cook presented the monthly Board data for March 2015.

Ms. Bjornstad presented Brevard C.A.R.E.S. financial statements for March and April 2015.

Old Business

Ms. Hernandez gave a PR Task Force update. Ms. Hernandez announced that the PR Task Force decided to postpone future meetings until a new Executive Director was hired. Once a new Executive Director is hired the Task Force will convene.

Ms. Holmes reviewed the Satisfaction Survey Data for FY 2012-2013.

Motion: Ms. Macrander moved to adjourn the meeting. This was seconded by Dr. Kronman and the motion was passed unanimously.

Respectfully Submitted,
OSHA Goodwin
Brevard C.A.R.E.S. Administrative Assistant