

**BREVARD C.A.R.E.S BOARD OF DIRECTORS
BOARD MEETING MINUTES
March 04, 2015**

Board Members in Attendance: Ms. Christa Bailey, Board Chair; Ms. Cyndi Hernandez, Vice Chair; Mr. Ralph Martinez, Treasurer; Ms. Carol Macrander, Board Member (via phone); Dr. Barry Kronman, Board Member; Ms. Crystal Turnman, Board Member (via phone); Ms. Maggie Dickinson, Board Member; Deputy Michael Williams, Board Member

Others in Attendance: Dr. Patricia Nellius, Chief Executive Officer; Ms. Debbie Davidson-Cook, Brevard C.A.R.E.S. Interim Executive Director; Ms. Valerie Holmes, Brevard Family Partnership Senior Executive of Programs; Ms. Jessica Simmons, Brevard Family Partnership Chief Finance Director; Ms. Osha Goodwin, Brevard C.A.R.E.S. Executive Assistant

Motion: Dr. Kronman moved to approve the agenda. This was seconded by Mr. Martinez and the motion was passed unanimously.

Ms. Bailey welcomed everyone to the meeting and asked if any Board Member's needed to disclose any Conflict of Interest with Agenda items and/or any business relationships with Board Members.

Motion: Dr. Kronman moved to approve the minutes from the February 11, 2015 board meeting with four corrections. This was seconded by Cyndi Hernandez and the motion was passed unanimously.

Ms. Bailey announced that Brevard C.A.R.E.S. Executive Director Ms. Kimah Burrell resigned today, March 04, 2015 effective immediately and Ms. Debbie Davidson-Cook, Brevard Family Partnership Senior Executive of Compliance will act as the Interim Executive Director for the next 90 days. Dr. Nellius added that having Ms. Cook act as the Interim Executive Director for the next 90 days will allow for a more diligent recruitment process for a new Executive Director.

New Business

Ms. Holmes announced that April is Child Abuse Prevention month and staff will be traveling to Tallahassee to represent Brevard C.A.R.E.S. during Children's Week. Ms. Holmes informed the Board that other events scheduled for Child Abuse Prevention month are the Boat Regatta on March 28 at Squid Lips, the Child Abuse Prevention Task Force Banquet on April 30 at Suntree Viera Country Club and several outreach walks and pinwheel plantings throughout the community.

Consent Agenda

Ms. Holmes presented the Executive Director's report. Ms. Holmes reported that Brevard C.A.R.E.S. journal article, Reducing Risk: Families in Wraparound Intervention was accepted for publication on Monday February 16, 2015 with the Families in Society Journal.

Deputy Williams joined the meeting.

Ms. Holmes informed the Board that Brevard C.A.R.E.S. in partnership with Eckerd Youth Services has made a Special Appropriations request for \$500,000 to provide homelessness prevention and rapid rehousing services to children and their families in Brevard County. Ms.

Holmes also informed the Board that due to the number of increase referrals for ungovernable youth, Brevard C.A.R.E.S. made a Special Appropriation request for \$1.3 million to target families with ungovernable youth who are at risk of entering the juvenile justice and child welfare systems.

Ms. Holmes announced that Brevard C.A.R.E.S. submitted an application for the Sleep Safe Program Grant in the amount of \$5000 to assist with continued growth of Cribs for Kids. If granted, Brevard C.A.R.E.S. will be awarded on July 1, 2015.

Ms. Simmons presented Brevard C.A.R.E.S. financial statements for January 2015.

Ms. Hernandez spoke about a potential Board candidate and asked how to move forward with her candidacy. Ms. Holmes informed Ms. Hernandez that the next step would be for the potential candidate to complete the prospective board member information sheet for the Board to review. Once the board reviews, if interested, two board members will meet with the potential board member and provide feedback to the Board before voting on her candidacy. Dr. Nellius asked Ms. Goodwin to add the board recruitment policy and the board recruitment documents to the board portal.

Old Business

Ms. Hernandez gave a PR Task Force update. Ms. Hernandez reported that Tracey Kinsley, Brevard Family Partnerships new Director of Communications attended the last PR Task force meeting and she's eager to assist C.A.R.E.S. wherever needed. Ms. Kinsley has stated that she will have a new Brevard C.A.R.E.S. awareness video to use for community presentations by July 1, 2015. Ms. Hernandez informed the Board that the PR Task Force agreed that with the amount of donors Brevard C.A.R.E.S. has for the Holiday Toy Drive that there is no need for a Christmas in July event to collect toys. Ms. Hernandez announced that the next PR Task Force meeting is scheduled for Monday April 6.

Speak Out / Public Comment

Ms. Simmons reviewed the remaining balances in the Rapid Rehousing Homeless Prevention grant.

Dr. Kronman expressed concerns regarding Ms. Burrell resignation from Brevard C.A.R.E.S.

Ms. Bailey announced that Dr. Robert Cross, Brevard C.A.R.E.S. Board Member resigned effective February 11, 2015. Dr. Nellius indicated that Dr. Cross has been a great asset to the Board and we will arrange recognition of his contributions.

Motion: Dr. Kronman moved to adjourn the meeting. This was seconded by Ms. Hernandez and the motion was passed unanimously.

Respectfully Submitted,
OSHA Goodwin
Brevard C.A.R.E.S. Administrative Assistant