

Brevard C.A.R.E.S. BOARD OF DIRECTORS
February 3, 2016 BOARD MEETING
MINUTES

Board Members in Attendance: Ms. Cyndi Hernandez, Chair; Dr. Barry Kronman, Vice Chair; Mr. Ralph Martinez, Treasurer; Ms. Maggie Dickinson, Board Member; Ms. Carol Macrander, Board Member;

Board Members Absent: Ms. Crystal Turman, Board Member; Ms. Valeta Cameron, Board Member;

Others in Attendance: Ms. Phebe Powell, Brevard C.A.R.E.S. Executive Director; Ms. Osha Goodwin, Brevard C.A.R.E.S. Executive Assistant; Ms. Patrice Grier, Brevard Family Partnership, Staff Attorney;

Ms. Hernandez opened the meeting and asked everyone to state their name for the record.

Ms. Hernandez reminded members that if they had a conflict of interest to please complete the Conflict of Interest form (available at meeting). None were reported.

Motion: Dr. Kronman moved to approve the agenda. This was seconded by Ms. Macrander and the motion was passed unanimously.

Motion: Dr. Kronman moved to approve the January 6, 2016 Board Meeting Minutes with one correction. This was seconded by Ms. Macrander and the motion passed unanimously.

Action Items:

The Board reviewed and discussed the Board Self Evaluation results for FY 2015/2016.

The Board reviewed and discussed Governance Policy number GOV BC 1003 Board Recruitment. Ms. Grier informed the Board that her and Ms. Powell reviewed the policy and agree that some changes need to be made to align the policy with the By-Laws. Ms. Grier will make these changes and bring the updated policy to the Board for review and approval.

Ms. Powell informed the Board that Brevard C.A.R.E.S. current Strategic Plan 2013-2017 expires at the end of this year. Ms. Powell suggested that moving forward each month the Board reviews a goal and discuss if the goal is still relevant or do new targets need to be established. The Board agreed that starting to review the goals in March will allow enough time for each goal to be reviewed and changed if needed.

Informational Items:

Ms. Powell presented the Executive Director's report. Ms. Powell reported that C.A.R.E.S. submitted a one-time special appropriation request for 1.3 million dollars last that was approved by the Legislature and later vetoed by the Governor. This year

C.A.R.E.S. will be resubmitting the request for 1.58 million dollars to Senator Altman and Representative Goodson. Ms. Powell informed the Board that she will keep them apprised of the progress of this request and may call upon them if their support is needed.

Ms. Powell shared with the Board that Ms. Hernandez and staff from Brevard Family Partnership recently attended Children Weeks in Tallahassee. During the event they had the opportunity to meet with legislators, share their stories and experiences.

Ms. Powell was pleased to announce that C.A.R.E.S. held its annual Winter Wonderland Event for families receiving services on December 16. The event was a huge success with over 250 in attendance.

Ms. Powell announced that C.A.R.E.S. Management team has begun reviewing and editing current Operating Procedures for updates to include alignment with Safety Decision Making Methodology, new programs and new requirements for Family Support Cases.

Ms. Powell presented the monthly Board data for December 2016.

Ms. Powell reviewed Brevard C.A.R.E.S. financial statements for December 2015 and informed the Board if they had questions they could be discussed at the next Board meeting when Ms. Jessica Simmons is present.

Motion: Dr. Kronman moved to adjourn. This was seconded by Ms. Macrander and the motion passed unanimously.

Respectfully Submitted,
Osha V. Goodwin
Executive Assistant